



Scholarship Use Approval Form

Use this form to be approved for the use of your scholarship for non-PPA/KPPA events or for travel expenses. You do not need to submit this form for events run directly by KPPA or PPA unless you are requesting travel expenses.

Member's Name: _____

Scholarship Received: _____

Date of Approval: _____

(For Official Use Only)

Please write your request for approval for the expenditure of awarded scholarship money on the lines below. Include name of educational opportunity, cost of this opportunity, and travel expenses if applicable (must be approved and over 400 miles each way). Also please provide a copy(s) of the registration form and a contact person(s) for the event(s) requesting to attend or any other information that will aid in the determination of approval of the scholarship funds. Send this information to the Scholarship Chairman as soon as you know what educational opportunities you wish to participate. This completed form is a requirement for reimbursement. Failure to complete and submit this form completed in its entirety may result in loss of scholarship dollars awarded. KPPA will not disburse scholarship funds for non-PPA/KPPA events without prior approval.

Request for Approval:

Remit completed form to:
Scholarship Chairman
KPPA Office
5942 US 60
Ashland, KY 41102